

# MONTMORENCY COUNTY COMMISSION ON AGING

## MINUTES FOR SEPTEMBER 19, 2024

**PRESENT:** Don Edwards – Vice-Chairperson, Corleen Proulx (Corky) – Treasurer, Jacqueline (Jackie) Lardie – Atlanta Trustee, Joseph (Joe) Bouchey - Hillman Trustee, John Mulholland – Lewiston Trustee, Tom Cox – Lewiston Trustee At Large

**STAFF:** Beverly Crawford – Executive Director, Linda Kline – In Home Coordinator (Minutes), Vicki Goodburne – Accountant, Jeanne Steele-Brady, RN.

**GUESTS:** Hillman, Elaine Albeidinger, Steve Eagle, Atlanta, Dennis Davis, William Huston, On Zoom Tyler from NEMCSA, Yvonne Swager from the Tribune.

- I. **Call to Order:** The meeting at MCCOA office was called to order at 5:30pm by **Don Edwards.**
- II. **Roll Call:** Quorum established; Five members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Don Edwards.**
- IV. **Mission Statement:** **Proulx** read the statement.
- V. **Approval of the Agenda:** **Bouchey motion** to approve agenda. **Proulx seconded motion. Motion carried 5-0.**
- VI. **Approval of the Minutes:** From August 15, 2024, **Proulx motion** to approve minutes. **Lardie seconded motion. Motion carried 5-0.**
- VII. **Public Comment:** Hillman offered a \$65/Day and no 50/50 splits contract, also supplying the toilet paper and paper towels for public use; Atlanta agreed with the Hillman proposal. Discussion from Hillman and Atlanta Reps. **Motion from the Board by Lardie, seconded by Proloux;** the motion to keep the Contract that the Board suggested \$1000/month with the Centers supplying the toilet paper and paper towels, (Lewiston agreed to this Contract). **Motion carried 4-1. Hillman and Atlanta refused the Contract that the Board voted on.**
- VIII. **Financial Report:** Monthly financial information presented by **Goodburne.** The report was presented Donations are up, Home Delivered meals are Atlanta 1047, Hillman 1492, and Lewiston 1187, increasing and Congregate meals are Hillman 486, Atlanta 335, Lewiston 462, increasing.
- IX. **Nurse's Report:** Nursing report presented by **Steele-Brady.** There was a decrease in program clients by 1 client, 8 discharges, and 9 re-certifications. Increase in homemaking. Increase in personal care. Increase in respite care. Waivers stayed same.
- X. **Director's Report:** Presented by **Director Crawford.** Lewiston Walk-In, possible need for box replacement and refunds from PIEG. Audit from NEMCSA was released back to MCCOA, few things needed to be worked on returned to NEMCSA. Farmer's Market Conference was informative and made great contracts. Visual Edge – Copier, new contract, **Bouchey motion** to accept new copier contract, **Cox seconded. Motion carried 5-0.** October meeting will elect officers for the board.
- XI. **Motion to go to closed meeting about employee actions made by Bouchey, seconded by Lardie @ 7:10, Motion carried 5-0. Motion to leave closed meeting @ 7:25 by Bouchey, seconded by Lardie. Closed meeting notes.**
- XII. **Adjournment:** **Motion was made for adjournment made by Bouchey and seconded by Cox. Motion carried 5-0.**

Minutes recorded and submitted by Linda Kline, In-Home Coordinator.

