

**MONTMORENCY COUNTY COMMISSION ON AGING MINUTES FOR
SPECIAL MEETING OF WEDNESDAY, NOVEMBER 19, 2014**

PRESENT: William Houston, Chairperson; Corky Proulx, Treasurer; Carol Athan, Vice-Chairperson; Judith Roth, Secretary

ABSENT: Betty Clark, Trustee; Theron Williams, Trustee; Bert LaFleche, MCBC

GUESTS: Anna Rogers, Executive Director

- I. **Call to Order:** The meeting was called to order at 11:34 a.m. by Chairperson William Houston at the Montmorency County Commission on Aging office. Purpose of the meeting was: Minutes, Snowplow Bids, Closed Session (contract discussions), Site Agreements.
- II. **Roll Call/Agenda:** William Houston, Corky Proulx, Carol Athan, Judith Roth present, quorum established. Pledge of Allegiance recited, Mission Statement read. Agenda was presented and approved upon **motion of** Judith Roth, **second by** Carol Athan. **Motion carried, 4-0.**
- III. **Minutes:** The minutes of 10/24/14 were presented and approved upon **motion of** Carol Athan, **second by** Judith Roth with revision of Roth from Trustee to Secretary. **Motion carried, 4-0.**
- IV. **Snowplow Bids:** One bid was presented by K-N-K Excavating, current vendor at cost of \$35.00 snowplowing of parking lot to be done at 2" of snow, Shovel steps & ramp at \$10.00, Salt steps and ramp at \$10.00, and Sanding of parking lot upon request at \$35.00. **Motion by** Corky Proulx, **second by** Carol Athan to award snowplowing bid to K-N-K Excavating as stated. **Roll call: Proulx—yes; Athan—yes; Roth—yes; Houston—yes. Motion carried, 4-0.**
- V. **Closed Session:** **Motion by** Carol Athan, **second by** Judith Roth to go into closed session at 11:42 a.m. for purpose of contract discussions and attorney/client communications. **Roll call: Proulx—yes; Athan—yes; Roth—yes; Houston—yes. Motion carried, 4-0.**
- VI. **Open Session:** **Motion by** Carol Athan, **second by** Judith Roth to conclude closed session at 12:10 p.m. and go back into open session at 12:11 p.m. **Motion carried, 4-0.**
- VII. **Senior Center Site Agreements:** The Finance Committee presented to the MCCOA Board their recommendations for the 2014-2017 Site Agreements. **Motion by** Corky Proulx, **second by** Carol Athan to approve the Finance Committee's proposed site agreement language with a Joint Meeting of the Finance Committee and representatives of the Atlanta, Hillman and Lewiston Centers to be scheduled for review of documents and discussion. **Roll call: Proulx—yes; Athan—yes; Roth—yes; Houston—yes. Motion carried, 4-0.**
- VIII. **Adjournment:** Meeting adjourned at 12:13 p.m. upon **motion of** Corky Proulx, **second by** Judith Roth. **Motion carried, 4-0.**

Minutes compiled by,

Anna M. Rogers
Executive Director