

**MONTMORENCY COUNTY COMMISSION ON AGING MINUTES FOR
SPECIAL MEETING OF OCTOBER 15, 2020**

PRESENT: Ed Beswick, Chairperson; Corky Proulx, Treasurer; Elaine Ableidinger, Vice-Chairperson; Don Edwards, MCBC

ABSENT: Vickie Clayton, Trustee

GUESTS: Anna Rogers, Executive Director; Yvonne Swagger, Tribune; Kelly Robinette, NEMCSA; Mille Goossens, Theron Williams

- I. Call to Order: Meeting called to order at 10:01 a.m. by Chairperson Beswick. Purpose of the meeting was to address monthly and year end actions.
- II. Roll call: Four members present, quorum established.
- III. Pledge of Allegiance: Led by Ed Beswick.
- IV. Mission Statement: Read by Elaine Ableidinger.
- V. Agenda: **Motion by** Corky Proulx to approve agenda with addition of employee health insurance survey under XII, after item A, **second by** Ed Beswick. **Motion carried, 4-0.**
- VI. Secretary's Report: **Motion by** Don Edwards to approve the minutes of 09/17/20 with change to item VI, last sentence: Add "Burtch—no", **second by** Corky Proulx. **Motion carried, 4-0.** **Motion by** Corky Proulx, **second by** Don Edwards to approve the closed minutes of 09/17/20 as presented. **Motion carried, 4-0.** **Motion by** Don Edwards, **second by** Elaine Ableidinger to approve the special minutes of 09/22/20 as presented. **Motion carried, 4-0.** **Motion by** Corky Proulx, **second by** Ed Beswick to approve the special minutes of 10/01/20 as presented. Abstain: Edwards, Ableidinger. **Motion carried, 2-0.**
- VII. Correspondence: Nothing.
- VIII. Public Comment: Comments heard from Millie Goossens on reopening of the Hillman Center four days per week for congregate meals. Comments heard from Theron William on reopening of the Hillman Center, unused congregate meal funds.
- IX. Financial Reports:
 - A. Bank Balance Summary: The bank balance summary was reviewed by the Board.
 - B. Mileage, Liability Reports and Accounts Payable: Reports were reviewed with the board and accounts payable presented for the period of 09/18/20 to 10/13/20. **Motion by** Elaine Ableidinger to approve Accounts Payable in the amount of \$21,494.20, **second by** Don Edwards. **Roll call: Yes: Edwards, Ableidinger, Proulx, Beswick. Nays—0. Motion carried, 4-0.**

X. Old Business:

- A. Lewiston Center Plan: With the notification from the Lewiston 50+ Club that MCCOA must vacate the premises by 11/20/20, Executive Director has developed a plan for seamless transition. Multiple meetings with food staff have taken place and issues identified and discussed. As events unfold the plan will be adjusted if necessary. **Motion by** Corky Proulx, **second by** Ed Beswick to accept the Lewiston Center Closure Plan and authorize the Executive Director to implement plans as necessary. **Motion carried, 4-0.**

XI. New Business:

- A. Employment Actions: New Hires: M. May. Current: J. Gardner. **Motion by** Elaine Ableidinger, **second by** Don Edwards to approve employment actions as presented. **Motion carried, 4-0.**
- B. Employee Health Insurance Survey: **Motion by** Corky Proulx to authorize Executive Director to complete employee health insurance survey to all employees to determine level of interest at 50% cost share, **second by** Ed Beswick. **Roll call: Yes: Beswick, Proulx. No: Ableidinger, Edwards. Motion failed, 2-2.**
- C. Committee Appointments: Chairperson Beswick made committee appointments for standing and ad hoc. MCCOA Board Secretary nomination made for Vickie Clayton. **Motion by** Don Edwards, **second by** Elaine Ableidinger to appoint Vickie Clayton as Secretary. **Motion carried, 4-0.**
- D. FFCRA Statement of Grants, 2020-2: Additional funding for period of 03/20/20-09/30/20 in amount of \$13,513.00 presented for consideration. **Motion by** Don Edwards to accept grant 2020-2 in amount of \$13,513.00, **second by** Corky Proulx. **Roll call: Yes: Proulx, Beswick, Ableidinger, Edwards. Motion carried, 4-0.**
- E. Board Member Per Diem: **Motion by** Don Edwards to approve a \$40.00 per diem with no mileage for MCCOA board members, **second by** Elaine Ableidinger. Executive Director advised the board that the MCCOA By Laws designate membership as volunteers. Edwards and Ableidinger withdrew motion, no action taken.
- F. General and In Home Assessment: The formal report was received with General out of compliance five months out of 11 for timely submission. **Motion by** Corky Proulx, **second by** Don Edwards to accept the report with Executive Director's responses. **Motion carried, 4-0.**
- G. CARES Act Grant Award: Executive Director reported on the grant application that MCCOA was a recipient of up to \$22,500.00 for PPE for in home workers based on nine FTE's for a three-month period of time. Funds will need to be spent and then reimbursement request made. **Motion by** Elaine Ableidinger, **second by** Corky Proulx to accept the CARES Act Grant Award. **Roll call: Yes—Proulx, Ableidinger, Edwards, Beswick. Motion carried, 4-0.**
- H. MIPPA/MMAP Agreement: The annual agreement was presented for consideration with MCCOA reimbursement at \$100.00 for each LIS application and \$150.00 for each MSP application. MCCOA has two trained employees for this service. **Motion by** Don Edwards, **second by** Corky Proulx authorizing Executive Director to execute agreement. **Roll call: Yes—Edwards, Proulx, Ableidinger, Beswick. Motion carried, 4-0.**

- I. Beswick, Proulx Reappointment: **Motion by** Don Edwards, **second by** Elaine Ableidinger to request reappointment of Ed Beswick and Corleen Proulx to the MCCOA Board for the period ending 08/31/2023 and present to Montmorency County Board of Commissioners for approval. **Yes: Ableidinger, Edwards. Abstain: Beswick, Proulx. Motion carried, 2-0.**
- J. Janice Burtch, MCCOA Board resignation: **Motion by** Elaine Ableidinger, **second by** Don Edwards to accept Janice Burtch's resignation effective 10/01/20. **Motion carried, 4-0.**

Executive Director will be scheduling an in-service for all MCCOA Board Members to provide information on the duties of board members and the MCCOA operations.

- XII. Adjournment: Meeting adjourned at 10:58 a.m. upon **motion of** Corky Proulx, **second by** Don Edwards. **Motion carried, 4-0.**

Respectfully submitted,

Anna M. Rogers
Executive Director.