

MONTMORENCY COUNTY COMMISSION ON AGING
MINUTES FOR JANUARY 28, 2021

PRESENT: Elaine Ableidinger, Vice-Chair; Corky Proulx, Treasurer; Janet Demeulenaere; Geyer Balog, Montmorency County Board of Commissioner

ABSENT: Pamela Austin

GUESTS: Anna Rogers, Executive Director; Yvonne Swagger (Tribune); Laurie Sauer, NEMCSA/AAA

- I. **Call to Order:** The meeting was called to order at 10:00 a.m. by Vice-Chair Elaine Ableidinger at the Atlanta Senior Center. New members Geyer Balog and Janet Demeulenaere were welcomed.
- II. **Roll Call:** Quorum established; four members present.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by Geyer Balog.
- IV. **Mission Statement:** The MCCOA Mission Statement was read by Corky Proulx.
- V. **Agenda:** Additions: Atlanta Representative appointment, Hillman Center computer. **Motion by** Corky Proulx to approve the agenda with additions, **second by** Janet Demeulenaere. **Motion carried, 4-0.**
- VI. **Secretary's Report:** **Motion by** Corky Proulx to approve minutes of 12/03/20 with correction to X-B, replace Beswick with Austin, **second by** Janet Demeulenaere. **Motion carried 4-0.** **Motion by** Corky Proulx to approve the special minutes of 12/28/20 as presented, **second by** Geyer Balog. **Motion carried, 4-0.**
- VII. **Correspondence:** None.
- VIII. **Public Comments:** None.
- IX. **Financial Reports:**
 - A. **Bank Balance Summary:** The bank balance summary was reviewed by the Board.
 - B. **Mileage, Liability Reports and Accounts Payable:** Reports were reviewed with the board and accounts payable presented for the period of 12/07/20 through 01/28/21. **Motion by** Geyer Balog to approve Accounts Payable in the amount of \$40,037.92, **second by** Corky Proulx. **Roll call: Yes: Proulx, Balog, Demeulenaere, Ableidinger. Nays—0. Motion carried, 4-0.**

XI. **New Business:**

- A. **Employment Actions:** Current staff: Jacks, May. Resignation: Schook. New: Wolter. Volunteer: Burzynski. **Motion by** Geyer Balog to approve employment actions as presented, **second by** Janet Demeulenaere. **Motion carried, 4-0.**
- B. **Holidays:** Revisions to Personnel Policy to add three holidays effective immediately. **Motion by** Corky Proulx, **second by** Janet Demeulenaere to add Martin Luther King, President's Day and Veteran's Day as paid holidays for full and part time staff at eight and four hours respectively. **Roll call: Proulx, Balog, Demeulenaere, Ableidinger. Motion carried, 4-0.**
- C. **Statement of Grant 2021-2:** Funding for period 01/01/21-01/31/21 in the amount of \$13,469.00 presented for consideration. **Motion by** Geyer Balog to accept grant 2021-2 in amount of \$13,469.00, **second by** Janet Demeulenaere. **Roll call: Yes—Balog, Proulx, Ableidinger, Janet Demeulenaere. No: None. Motion carried, 4-0.**

XII. **Old Business:**

- A. **Paycheck Protection Plan Application:** The first application was forgiven in the amount of \$129,506.22. A second application was presented for consideration through Community Financial Credit Union. **Motion by** Corky Proulx, **second by** Geyer Balog to authorize Executive Director to submit application with Elaine Ableidinger signing application on behalf of MCCOA in the amount of \$122,713.38. **Roll call: Balog, Proulx, Demeulenaere, Ableidinger. Motion carried, 4-0.**
- B. **Nutrition Program:** The home delivered meals and curb side pickup have been expanded to Monday-Thursday effective January 25, 2021. The congregate meals are on hold until authorization from AASA is received but MCCOA is prepared to immediately resume service.
- C. **Volunteer Application:** The revised application was presented by Anna Rogers. **Motion by** Corky Proulx, **second by** Geyer Balog to approve the volunteer application as presented. **Motion carried, 4-0.** Discussion on required background screening effective January 1, 2021 that includes state and national searches, sex offender registry and driver's license searches for all employees, volunteers and board members.
- D. **Committee Appointments:** Vice-Chair Ableidinger made appointments for standing and ad hoc committees. When additional board members are seated the appointments will be revised. Anna to provide members with updated list.

Janet Demeulenaere exited meeting at 10:45 a.m. No additional agenda items were heard due to lack of quorum.

- XV. **Adjournment:** Meeting adjourned at 10:40 p.m. upon **motion of** Corky Proulx, **second by** Geyer Balog. **Motion carried, 4-0.**

Respectfully submitted,

Anna M. Rogers
Executive Director